Oifig Seirbhísí Leasa Shóisialaigh,	Social Welfare Services Office,
Longfort,	Longford,
Co. Longfoirt, Éire.	Co. Longford, Ireland.
rding this declaren, please contact this section at the above	
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26/01/2015	PPSN:
Vou have been awarded a Disability Allowance from Wedne	ocday 23/04/2014 Vou have been

You have been awarded a Disability Allowance from Wednesday 23/04/2014. You have been assessed as having means of €0.00 per week. Details of how your means were assessed are set out in the enclosed statements.

The rate of allowance is made up as follows:

Payment	€
Weekly Personal Rate	
Increase for Qualified Adult	
Free Fuel Allowance	
Total	

Your payment will be credited to your ULSTER BANK account from 18/02/2015.

Arrears of allowance due from 23/04/2014 to 17/02/2015 less any other payment made on your behalf for this period, and less any overpayments that have occurred will issue to your nominated payment method as above. PLEASE NOTE, if you were in receipt of, or being claimed for on any other Social Welfare or Health Service Executive payment for this period you may not be due any arrears, as these payments must be deducted from Disability Allowance.

If you consider this decision is incorrect, it is open to you to send any further documentary evidence that you think is relevant to your case to this Office within 21 days, and the decision will be reviewed by a Deciding Officer.

If you are not satisfied with the decision, you may appeal against it in writing to the Chief Appeals Officer, Social Welfare Appeals Office, D'Olier House, Dublin 2 within 21 days, stating clearly the grounds of your appeal. Your PPSN should be quoted in all correspondence.

If you require further clarification regarding this decision, please contact this section at the above address.

Please quote your PPS number (found at the top of this letter) in any phone or written contact with this office.

I have attached a list of conditions which may affect your entitlement.

Yours faithfully,

Elizabeth Morris Deciding Officer

Change in circumstances

#### THE DEPARTMENT MUST BE NOTIFIED IF

- You change your address
- There is a change in your medical, financial or personal circumstances which may affect your entitlement to the allowance.
- There is a change in your or your spouse/partner's capital, savings, investments
- You, or any person included in your payment dies, leaves the country permamently or for any period, or is detained in legal custody
- You or any person included in your payment goes on a FAS course or Community Employment Scheme or commences an educational course/VTOS
- You take up employment or self employment, receive an income from any other source i.e. private pension, payment from another country, maintenance payments
- Your spouse/partner takes up employment or self employment, receives an income from any
  other source i.e. private pension, payment from another country, is awarded a pension,
  allowance or benefit in their own right, or ceases to be supported by you
- A child dependant reaches 18 years, or leaves full time education if aged between 18 and 22 years (at age 22 payment is not due beyond the end of the academic year), or becomes entitled to a Welfare payment in their own right

Failure to report any of these events may result in an overpayment which may be recoverable from you.

#### TAKING UP EMPLOYMENT

You should notify the Department before starting work or going on a training course.

You may take up rehabilitative employment. If this employment is certified as being rehabilitative by a doctor, a certain amount may be disregarded in the means test for Disability Allowance.

#### OTHER ALLOWANCES

If you are living alone, you should apply on Form LAA1 for a Living Alone Allowance.

If your circumstances change or you think you may be entitled to an allowance in respect of your spouse/partner or to an additional child dependant allowance, you should contact this section at the address above.

Various other free schemes such as Telephone Rental, TV Licence and ESB units etc., are awarded subject to applicants meeting qualifying criteria. More information on any of these schemes can be obtained by contacting Free Schemes Section, Social Welfare Services Office, College Road, Sligo or logging on to www.welfare.ie

### CREDITED CONTRIBUTIONS FOR PERSON ON DISABLITY ALLOWANCE

No need to submit Medical Certification after award of Disability Allowance.

Recipients of Disability Allowance, who have an entitlement to credited contributions, and who have been submitting medical certificates to Illness Benefit for award of credits, need no longer do

so. Instead Disability Allowance Section will award credits for the period of payments of the Allowance.

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#### What are credited contributions?

Credited social insurance contributions (credits) are social insurance contributions that are awarded to an insured person during periods of unemployment or illness when the person cannot pay contributions. The credits protect the social insurance entitlement of the insured person during those periods any may enable him/her to qualify for various social insurance benefits. To qualify for credits the person must first have entered insurable employment i.e. she/he must have paid at least one Class A, B, C, D, E, or H PRSI contributions as an employed contributors and have paid or credited contributions in either of the last two completed income tax years. If the person has no paid or credited contributions for two consecutive years, then he/she cannot be awarded credited contributions.

Generally one credit is awarded for each week of entitlement and is usually awarded at the same rate as the person's last paid contribution.

Who keeps records of your paid or credited contributions?

General Records Section,

Buncrana, Co Donegal

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